

10 Simple Steps to Start a Playgroup

1

Tick the circle once you have completed the step

Contact the Community Playgroups Team to enquire about the process of starting a new playgroup.

2

Work out the type of Playgroup you would like to run, find a venue, and set the day and time for your session.

3

Decide on a playgroup name and register your new playgroup online with two playgroup contacts:
<https://playgroupact.org.au/membership/playgroup-registration-benefits/>

4

Promote your playgroup and encourage families to become ACT playgroups, family members:
<https://playgroupact.org.au/membership/membership-types/family/>

5

Choose activities to be offered and begin to gather toys and equipment.
e.g. call out for donations.

6

Work out a session payment per family to cover the venue hire, morning tea and craft resources.

7

Allocate adult roles or duties, to share the workload.

8

Begin to formulate some ideas on how the group will address any problems or issues that may occur during playgroup. Write a playgroup policy with the group's values and expectations clearly represented.

9

Set the start date.

10

Run your first playgroup session!