Playgroup Registration Agreement

(Aligned with the Playgroup Quality Framework)

This Agreement outlines shared expectations between families and the playgroup and reflects the **ACT Playgroup Quality Framework**, which supports safe, inclusive, and high-quality playgroup experiences.

Quality Area 1: Play

Playgroups celebrate play at every age, recognising its value for learning, connection and wellbeing.

- Playgroup sessions are child-led and play-based.
- Families are encouraged to support children to explore, participate, and engage in play at their own pace.
- There is no expectation for children to participate in structured activities unless they choose to.

Quality Area 2: Participation

Playgroups are welcoming spaces where families can show up as they are, join in, and lend a hand.

Families/Parents/Kin agree to:

- Participate respectfully in the playgroup environment.
- Support shared responsibility for packing up, caring for resources, and maintaining the space.
- Communicate openly with Playgroup Coordinator about attendance, needs, or concerns.

Quality Area 3: Support

Playgroups are spaces for connection, information sharing, and support.

- Playgroups provide opportunities for Families/Parents/Kin to connect with others and access information and referrals when appropriate.
- Playgroup Coordinators may share general information about community services but do not provide individual case management or therapy.
- Families are encouraged to seek additional supports where needed.

Quality Area 4: Relationships

Playgroups recognise families/parents/kin as children's first and most important teachers.

- Families always remain responsible for the supervision and care of their children.
- Facilitators support positive interactions but do not replace parental supervision.
- Respectful communication between all playgroup attendees is always expected.

Quality Area 5: Child Safety & Wellbeing

Playgroups are child-safe and child-friendly environments.

Families agree to:

- Prioritise the safety and wellbeing of all children.
- Families are responsible for the medical and allergy care of their children while attending playgroup. To ensure the safety and wellbeing of all members, families are asked to inform the Playgroup Coordinator prior to attending of any medical conditions, allergies, or additional needs their child may have.
- Not attend playgroup if they or their child is unwell or infectious.
- Follow safety guidance provided by Playgroup Coordinator and venue requirements.

The playgroup is committed to child-safe practices and responding appropriately to concerns relating to children's wellbeing.

Quality Area 6: Children's Rights

Playgroups recognise and respect children's rights, voices, and experiences.

- Children are supported to make choices, express themselves, and participate in ways that feel safe for them.
- Children will not be forced to participate in activities.
- All attending adults are expected to model respectful behaviour and provide positive guidance at all times.

Quality Area 7: Inclusion

Playgroups are inclusive and responsive to the diverse needs of families.

- Playgroups welcome families of all backgrounds, cultures, abilities, and family structures.
- Adjustments will be made where possible to support participation.
- Discriminatory, unsafe, or exclusionary behaviour will not be tolerated.

Registration, Privacy and Insurance

- Playgroup Registration is required for insurance, safety, and reporting purposes and must be renewed annually by Playgroup Coordinator.
- ACT Playgroup membership is required for families, parents and or kin for insurance, safety, and reporting purposes and must be renewed annually by each family.
- Personal information is collected, stored, and used in line with the organisation's Privacy Policy.
- Registered playgroups are covered by insurance, subject to policy conditions and approved activities.

Photography and Social Media

- Photos or videos may only be taken with consent from all families present.
- Images of children must not be shared publicly without written consent.

Agreement and Consent

By signing below, I confirm that I:

- Have read and understood this Playgroup Registration Agreement.
- Agree to participate in line with the Playgroup Quality Framework.
- Accept responsibility for my child/ren while attending playgroup.
- Consent to the collection and use of information as described.

Parent/Kin Name: _____
Signature: _____
Date: _____

ACT Playgroups™

Monday to Friday | 9:30 - 2:30
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